

Activa Autono+ 2024

All relevant information about the **Activa Autono+ 2024** grants will be posted on the website: <https://empreses.barcelonactiva.cat/autonomes>

Ajuda Activa Autono+
Barcelona Activa

FINS A 4.000 € PER A LES DESPESSES DEL PRIMER ANY

AJUTS • SUPORT • OPORTUNITAT

ACTIVA AUTÒNO+

Ajuda de fins a 4.000 € per a les despeses del 1r any

L'Ajuntament de Barcelona, a través de Barcelona Activa, ofereix ajuts econòmics a les persones autònomes amb l'objectiu d'afavorir la creació de despeses que facilitin i/o ho ajudin durant el primer any d'activitat. Aquesta iniciativa permet fomentar l'emprenedoria a la ciutat de Barcelona i ajudar les noves empreses a consolidar-se en el mercat amb més facilitat.

La quantitat de la subvenció es calcularà segons les despeses justificades en el moment de fer la sol·licitud, i podrà arribar fins a un màxim de 4.000 €.

CONVOCATÒRIA 2024

- ✔ Seguretat Social
- ✔ Lloguers de locals
- ✔ Impostos
- ✔ Lloguer d'espais de coworking
- ✔ Despeses de gestoria i assessorament
- ✔ Consums energètics

QUI POT DEMANAR LA SUBVENCIÓ?

Totes les persones emprenedores a la ciutat de Barcelona que hagin iniciat una nova activitat econòmica com a:

- Treballadors i treballadores autònoms (empresaris i responsables individuals)
- Noves persones òcenes de cooperatives de treball associat

Has de complir els següents requisits:

- Haver iniciat una nova activitat econòmica a partir del dia 4 de setembre del 2023
- Alta fiscal a la ciutat de Barcelona com a emprenedor/a responsable individual
- Emprenentament a la ciutat de Barcelona des de, com a mínim, tres mesos abans de l'alta fiscal
- No haver constat al NIF/A per la mateixa activitat en l'any anterior a la data d'alta
- Estar al corrent de les obligacions tributàries.

COM DEMANAR LA SUBVENCIÓ

1r pas: Accés a l'aplicació

Accedeix a l'aplicació de sol·licitud de subvenció i omple els formularis de sol·licitud, per poder generar la corresponent instància.

2n pas: Registre la instància

Registra la instància de sol·licitud, amb certificat digital, a l'Oficina Virtual de l'Idem de l'Ajuntament de Barcelona, dins del títol "Activa Autono+ 2024".

IMPORTANT: Aquest registre és el que fixa l'acte en la petició de la subvenció.

3r pas: Notificació via correu electrònic

Un cop registrada la instància de sol·licitud al portal de tràmits municipal, rebdràs un missatge al teu correu electrònic notificant del resultat de la sol·licitud.

4t pas: Incorporació de documentació

En cas d'aprovació, al nostre correu de treballaràs un enllaç que et permetrà accedir a l'aplicació de sol·licitud de subvencions per incorporar la documentació requerida.

Cal aportar la documentació en format PDF i en el termini relatiu de 15 dies des de la data de l'acte.

CONVOCATÒRIA 2024

Període de sol·licituds:
del 10 de juliol al 10 de setembre

Ajuda Activa Autono+ 2024

4.000 € PER A LES DESPESSES DEL PRIMER ANY

Documents i enllaços d'interès

- [Bases de la convocatòria](#)
- [Guia Resum](#)
- [Preguntes freqüents](#)

Documentació de referència

AJUTS DE FINS A 4.000 € PER A LES DESPESSES DEL PRIMER ANY D'ACTIVITAT ECONÒMICA A LA CIUTAT DE BARCELONA

Feu la teua consulta:

autonomes@barcelonactiva.cat

Ajuda Nova Activa+

Convocatòries anteriors

Resolució de l'Idem (convocatòria 2023)

➔

Ve a l'aplicació

On this website you will find, among others:

- **Access to the Subsidy Application form - *go to the application*** - (at the end of the page)
- **Documents and links of interest**, among others:
 - o The bases of the call.
 - o The summary guide (subsidy summary).
 - o The FAQs (frequently asked questions).
 - o The manual for Accessing the Subsidy Application form.

To apply you will need to follow these steps:

1. **GENERATE THE FORM AND REGISTER IT:** Enter [the Subsidy application form](#), select "I am self-employed". **It is necessary to link the natural person with the self-employed person (or company)** and upload the required initial documentation.
2. **REGISTER THE FORM:** After generating the form, you must complete the Declaration of subsidies received section and register it in the [portal of municipal procedures](#). **IMPORTANT:** This register will be the one that will set the order in the grant application.
3. **PROVIDE DOCUMENTATION:** Once the registration of the form has been verified, you will receive an email informing you that you have 15 days to attach the rest of the documentation to [the Subsidy application](#).

The technical office in charge will review the documentation and approve, deny or require documentation if necessary. Finally, the resolution of the request will be published in the BOPB and the corresponding payment will be made.

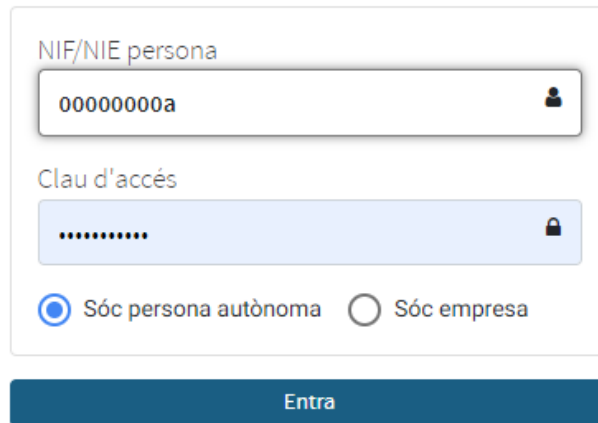
Access to the Barcelona Activa Subsidy Application

To apply for the Activa Autono+ 2024 grant, you must enter the Subsidy Application form. You will find access at:

- [Website of ACTIVA AUTONO+ 2024](#)
- or
- <https://empreses.barcelonactiva.cat/autonomes>

Click on "go to the application" (blue button below) or click on:
<https://subvencions.barcelonactiva.cat/ca/#/empresa/login>

Sol·licitud de Subvencions de Barcelona Activa



The screenshot shows a login form with the following elements:

- A text input field labeled "NIF/NIE persona" containing the value "00000000a".
- A text input field labeled "Clau d'accés" containing a masked password ".....".
- Two radio button options: "Sóc persona autònoma" (selected) and "Sóc empresa".
- A blue button labeled "Entra".

No recordes la teva clau d'accés?

Per donar-te d'alta i sol·licitar una subvenció omple aquest formulari.

To enter, you need to identify yourself with your personal **NIF/NIE** and with your Barcelona Activa **access key**.

If you do NOT have an access key because you have never registered and you do not have a personal area, you can select the option "*to register and request a subsidy fill out this form*".

If you DO NOT REMEMBER your access code, but you are already registered, select the option: "*Do you not remember your access code?*"

You will have to enter your NIF/NIE and the system will send an email to the address you registered in your personal area, with a link to generate a new access key.

If the email you stated in the Personal Area is no longer operational, has changed or you no longer have access, please contact the technical staff of the Business Support Office (OAE):

oea@barcelonactiva.cat so that they modify the email of the personal area internally and you can generate the password.

How to register in Barcelona Activa (create the Personal Area)

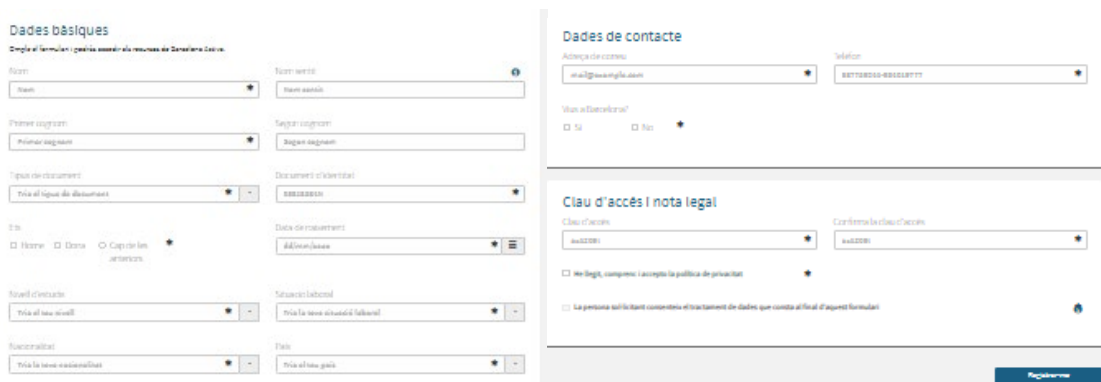
To register in Barcelona Activa, you must fill in an online form, generate an access key and link it to a company (or self-employed person).

You can enter the registration form through:

- Access to the Subsidy application form by selecting "to register and request a subsidy fill out this form"
- Or by directly entering: <https://espaipersonal.barcelonactiva.cat/> selecting "if you are not yet registered with Barcelona Activa, fill in this form".



An online form will open where you will fill in your data:



It is important to put an operational email in the contact details, generate the access key and select the button: "Register me".

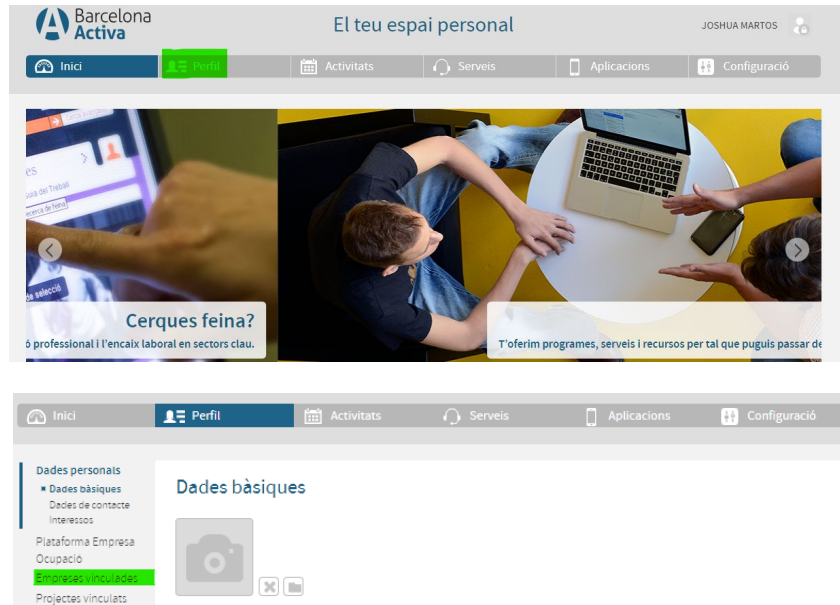
If we have done it correctly, the following message will appear:



Once we have the access key, we can enter our Personal Area and link the company (self-employed person) for which we want to request help to our profile. You will need to follow the steps of: **How to link a company (self-employed person) to our Personal Area of Barcelona Activa.**

How to link a company to our Personal Area

Enter in our [Personal Area](#) of Barcelona Activa by entering the DNI/NIE and the access key. The "Your personal space" screen opens. Select **Profile** from the top menu and from there enter **Linked Companies**.



- **IF we have a related company** (or several), they will appear on the screen. We verify our link with the company (self-employed person) and we can go to [the Subsidy application form](#) and carry out the application.



- If **we do NOT have** the linked company, it will be necessary to register it and save the data following the steps of **Registering a company**.



Registering a company

To register a company from our personal space, first we enter the CIF of the company (or NIF of the self-employed person) and check if it already exists in our Database or not.

The screenshot shows the 'El teu espai personal' interface. The user is logged in as JOSHUA MARTOS. The main navigation includes 'Inici', 'Perfil', 'Activitats', 'Serveis', 'Aplicacions', and 'Configuració'. The left sidebar lists 'Dades personals', 'Plataforma Empresa', 'Occupació', 'Empreses vinculades', and 'Projectes vinculats'. The 'Empreses vinculades' section is active, displaying 'Empreses vinculades' and 'Registrar les teves empreses'. In the 'Registrar les teves empreses' section, the CIF 'B64046469' is entered, and a blue arrow points to the 'Comprova si existeix' button.

- If it is registered, it will appear on the screen and we will only have to define our relationship: worker, working partner, non-working partner, trainee and we will be able to enter [the Subsidy application form](#).

The screenshot shows the 'Registrar les teves empreses' form. The CIF '38136987c' is entered, and a green message box indicates 'EMPRESA PROVA - 38136987C Empresa existent L'empresa existeix a la nostra base de dades. Si us plau introduïu el teu vincle amb aquesta.' Below this, the 'Vincle amb l'empresa' dropdown menu is open, showing 'Tria el tipus de vincle'. A blue arrow points to this dropdown menu. The 'Desar els canvis' button is visible at the bottom right.

- If it is not registered, a company registration form will open that we must fill in and save. Then we can enter [the Subsidy application form](#).

The image shows two side-by-side screenshots of the 'Registrar les teves empreses' form. The left screenshot shows the form for a non-registered company, with the CIF '38136985h' entered and a green message box indicating 'Empresa inexistente L'empresa no existeix a la nostra base de dades. Si us plau introduïu les següents dades.' The right screenshot shows the form for a registered company, with the CIF '38136985h' entered and a green message box indicating 'Empresa existent L'empresa existeix a la nostra base de dades. Si us plau introduïu el teu vincle amb aquesta.' The right screenshot also shows the 'Vincle amb l'empresa' dropdown menu and the 'Desar els canvis' button.

Enter the Subsidy application form for the first time

To apply for any Barcelona Activa subsidy, you must enter [the Subsidy application form](#) with our personal NIF/NIE and the access key.

As we have seen previously, you must be registered with Barcelona Activa (have a personal area) and be linked to a company.

If there is no linked company, the error will appear: *No link with any company. You must contact the applicant company.* If it does not exist, it will have to be created through the personal space. And we will have to do the previous steps described in the section: **How to link a company to the personal area.**

**Sol·licitud de Subvencions de
Barcelona Activa**

NIF/NIE persona

Clau d'accés

✘ No consta vinculació amb cap empresa. Has de vincular-te amb l'empresa sol·licitant. Si no existeix caldrà crear-la a través de l'espai personal

Entra

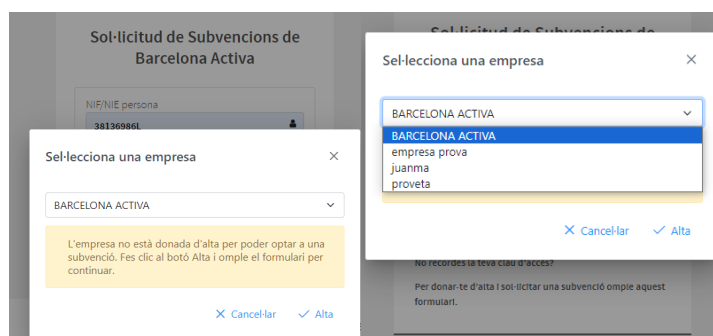
No recordes la teva clau d'accés?

Per donar-te d'alta i sol·licitar una subvenció omple aquest formulari.

If access problems persist, and you have already reviewed the previous steps, contact the OAE: oe@barcelonactiva.cat

If you want to make any changes to the company data (self-employed person), contact the OAE: oe@barcelonactiva.cat

The first time we enter the Subsidy application form, the company to which we are linked will appear. If there is more than one (for example because we are a management company), we will have a dropdown menu with all the linked companies and we will have to select the company for which we are requesting aid.



The screenshot shows the 'Sol·licitud de Subvencions de Barcelona Activa' form. A modal window titled 'Selecciona una empresa' is open, displaying a dropdown menu with the following options: 'BARCELONA ACTIVA', 'BARCELONA ACTIVA empresa prova', 'juanma', and 'proveta'. The 'BARCELONA ACTIVA' option is currently selected. Below the dropdown, there are 'Cancel·lar' and 'Alta' buttons. A yellow warning box at the bottom of the modal states: 'L'empresa no està donada d'alta per poder optar a una subvenció. Fes clic al botó Alta i omple el formulari per continuar.'

Once the company that wants to take advantage of the aid has been selected, a message will appear saying that *the company is not registered to qualify for the subsidy*. Click the button and fill out the form to continue.

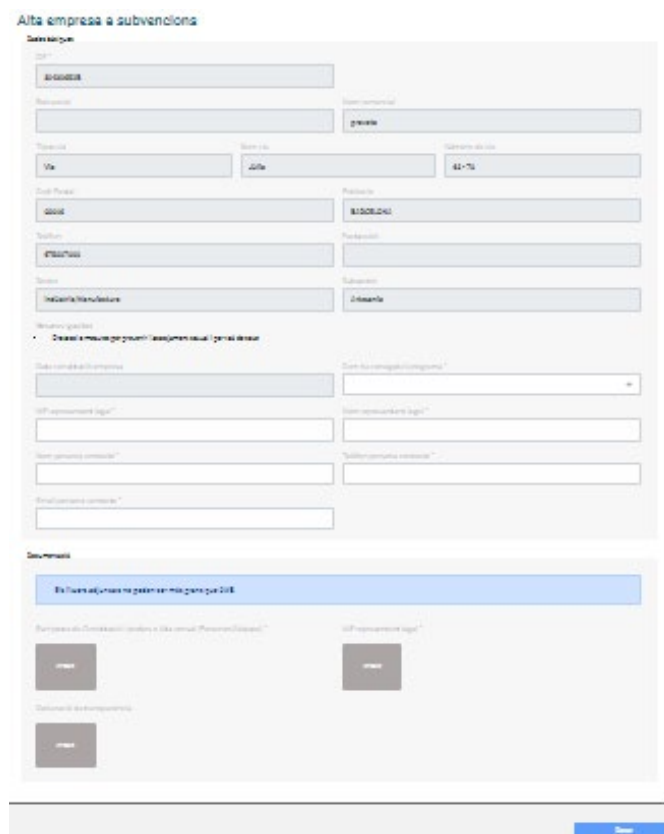
This message only appears the first time we enter the Subsidy application form. It means that the company is not registered as a company applying for the subsidy. Simply select ALTA (REGISTRATION)

Once we have selected ALTA, a **screen will open with the company's data** and we will finish filling in the data that is asked of us (the Subsidy application form has three screens, the one for company data, data from the request and contract details).

On the company data screen, it is very important to enter the **NIF/NIE of the legal representative**, since the second time you enter the application it is a data you will have to enter to access it.

It is also important to include the **email of the contact person**, since it will be the communication channel with the technical office that manages the aid.

Now we can start attaching the necessary documentation to generate the subsidy application form.



Once the form is filled in, the documents are attached and saved, a button opens at the bottom of the screen that says **Create Application**:

Detall empresa

Configuració

CIF:

Nom social:

Nom comercial:

Tipus de: Normativa: Subministres:

Codi Postal: Municipi:

Codi: Activitat:

Tipus: Subsector:

Activitat principal:

- Creació i manteniment programari (anàlisis i desenvolupament)

Subministres d'energia:

Codi d'empresari responsable:

NIF empresari responsable:

Nom empresari responsable:

NIF empresari responsable:

Preu d'empresa (euros):

Preu d'empresa (euros):

Documentació

El teu formulari s'ha guardat amb més guany que amb

Formulari de Dades Bàsiques i d'activitat del comerç (Formulari Bàsic)

NIF empresari responsable

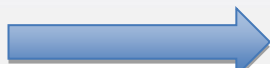
Formulari d'informació empresarial

Resultats

Nom sol·licitant	Data entrada aplicació	Data entrada registre	Tipus de sol·licitat en obertures	Avances
No s'han trobat resultats.				

Mostrant de 0 a 0 de 0 resultats

Enguany encara no s'ha registrat.



By selecting **Create Application**, another application data screen will open.

Download Application form to Register in OVT

Once the data has been entered, from the Application Data screen, select "**generate instance for registration**".

Once the form is downloaded, **it is necessary to finish filling it in** with the information about other grants received (if applicable), save the modifications and register the form in the [portal of municipal procedures](#).

If you find any incidents in the register, you must inform: [AOC \(Administració Oberta de Catalunya\)](#).

Enter the remaining documentation

When the technical office receives the registration of the instance (after a few days), it will inform the application of the registration made and notify the company that it can now access to complete the rest of the documentation within 15 calendar days.

Enter: <https://subvencions.barcelonactiva.cat/ca/#/empresa/login>

Enter the NIF/NIE and access code of the personal area to access the Subsidy application form.

On the screen: application data, we can attach:

- Copy of DNI (ID card).
- Bank titleholder certificate.
- Registration as self-employed.
- Copy of subsidised expenses and proof of payments.
- 'Negative' certificates of debt with the Municipal Tax Office (IMH). -Optional -
- Certificate of Registration in Barcelona (optional).
- Certificates of being up-to-date with tax obligations with AEAT.
- Certificates of being up-to-date with tax obligations with Seguretat Social.

At the end of the 15 calendar day period for bringing the rest of the documentation, the evaluation of the application will begin (status of the application: in the evaluation phase).